



Dear Maryland Winery & Vineyard,

Thank you so much for considering to participate in the upcoming Chestertown Colonial Tea Party Festival on Saturday, May 25 and Sunday, May 26, 2019.

Saturday, May 25

On Saturday, you will be located in downtown Chestertown, on the backyard lawn of the Custom House at the foot of High Street, with other Chesapeake Wine Trail wineries and vineyards.

Set-up is between 7am-9am. Vehicles must be offsite by 9am-please, no exceptions. Saturday event hours are from 10am-5pm. Breakdown is at 5pm. Please bring your own table and tent. *I will send you a vehicle pass and map of the downtown festival layout.*

You may sell your wine by the glass, bottle and/or case. *It is at the discretion of each individual winery/vineyard to provide or not to provide samples (free or for purchase) at the Saturday event.* For both wine samples and wine by the glass, please use plastic ware during the Saturday event. You will be responsible for checking valid ID/license for your customers.

If you would like to dress up in colonial attire, you can borrow colonial clothes from the festival. Pick up will be the week prior to the festival. Specific dates and times will be posted on our Facebook Page: <https://www.facebook.com/Chestertown-Tea-Party-Festival-102671829772025/>

Sunday, May 26, 2019 Wine and Beer Tasting Event

Sunday's event will feature a wine tasting at Wilmer Park. You will have ample of space to put up a tent and tables. I will send you a map of the area layout.

The Chestertown Tea Party Festival committee will be checking valid ID/license at the "entrance tent". People who wish to participate in the wine and beer tasting event will purchase their tasting cards and sample glasses at the entrance tent. **Attendees may get two free samples per winery.** *After the two free samples, it is at the discretion of each individual winery/vineyard to provide (or not) additional samples (free or for purchase).* You may also sell wine by the glass/bottle.



The wine tasting is from noon-4pm. Set-up is from 10am-11am. Please bring your own tents and tables (if this is a problem, please let me know). I will send you a map of the Sunday festival area as well.

The Festival, which includes both Saturday and Sunday events, will be held outside, rain or shine. **Chestertown Colonial Tea Party Festival, a 501(c)3 organization, accepts no liability for loss due to weather, damage, or theft. Organizations that sell beer/wine must provide proof of insurance to serve alcohol. You must complete an application form for a Special Event Permit (along with any required fee, made payable to the Comptroller of Maryland)—you can obtain the application through the Maryland Wine Association’s website or by contacting the Comptroller of Maryland office.**

Enclosed please find the contract for the 2019 Chestertown Colonial Tea Party Festival. Please complete and sign the contract and return on or before **April 15, 2019**. Make sure to provide me with a physical mailing address!

You can e-mail the signed contract to greenbien@hotmail.com or snail mail it to Chestertown Tea Party Festival, PO Box 526, Chestertown, MD 21620. I will mail a copy to you with maps as well as your access pass. We are excited to have you join our event and we look forward to your participation in the 2019 Chestertown Colonial Tea Party Festival. If you have any questions, please contact me at greenbien@hotmail.com, or 443-480-8576

Best wishes,

Sabine Harvey
President Chestertown Tea Party Festival



Winery/Vineyard Agreement

Winery/vineyard _____

Contact person _____

Mailing address _____

Contact phone number(s) _____

E-mail _____

PROPOSED DATE OF SALES: Saturday, May 25 and Sunday, May 26, 2019

(Please include a copy of insurance authorizing the organization to sell alcohol and please include a copy of the completed special events permit form.)

The above-named concessionaire hereby agrees and covenants with the CHESTERTOWN TEA PARTY FESTIVAL, INC. to wit:

1. Winery/Vineyard is not required to provide samples on Saturday, May 25, 2019 event, which does not include a wine tasting. Samples are at the discretion of each individual Winery/Vineyard. On Sunday, May 26, 2019, Winery/Vineyard agrees to provide two wine samples in exchange for a tasting card to be presented by patrons and punched for each sample.
2. Winery/Vineyard is responsible for all wine that is sold. **The Chestertown Tea Party does not take any percentage or portion of sale from wine by the glass, by the bottle, and/or by the case. If a festival attendee approaches the Winery/Vineyard to purchase wine on Saturday, May 25, 2019, it is the responsibility of the Winery/Vineyard to check for appropriate identification to insure legal drinking age. Maryland's legal drinking age for alcoholic beverages is 21 years of age.**
3. **The Chestertown Tea Party Festival committee will be selling wine sampling cards and will be checking for appropriate identification at the Wine Tasting event on Sunday, May 26, 2019.**

ACCEPTED FOR CHESTERTOWN TEA PARTY FESTIVAL, INC.

Date _____

ACCEPTED FOR THE WINERY

By _____

Title _____

Date _____

CHESTERTOWN TEA PARTY FESTIVAL | PO BOX 526 | CHESTERTOWN, MD 21620 | WWW.CHESTERTOWNTTEAPARTYFESTIVAL.COM

CHESTERTOWN TEA PARTY FESTIVAL INC IS A NON-PROFIT ORGANIZATION.

